



Sussex Police Offshore Sailing Club
Minutes of a Committee Meeting
Devils Dyke PH
Brighton
1800 hours Wednesday 25th October 2017

1. **Present:** Owen Poplett (*Commodore*), Anne Darling, Richard Bates, Kevin Claxton (*Secretary*).
Apologies received: Penny Furtado & Alwyn Evans (*Treasurer*).

2. **Minutes of previous meeting & matters arising**

The minutes of the meeting held on 1st August 2017 were agreed.

Actions: all had been completed and none were outstanding.

There was discussion related to the issue of Charter Excess liability, as raised at the last AGM.

Action: OP to draft and distribute a form of words to include that where there is an excess insurance available (i.e. with Commodore), the club will pay the premium where this is in best interests of the club. Where an excess insurance offer is not available, SPOSC will cover any charge in excess of £100 per head of the crew of a charter. (This Action is subject to OP checking previous minutes: if a different resolution has already been agreed, this item will need to come back to the next meeting).

3. **Commodores update**

Nothing to report since the last meeting.

4. **Secretaries update**

Nothing to report since the last meeting.

5. **Treasurers update**

OP reported on behalf of AE that funds are described as very healthy, and that the full grant has now been received from SPSA.

6. **PSUK Sailing AGM**

AD read out the minutes of the PSUK AGM. There were no discussions arising or actions related. PSUK will approach the National Crime Agency with a view to incorporating the PSUK Nationals in 2018 in the NCA Regatta which is held in the last full week of September in the Solent using the Fairview fleet.

7. **Club insurance**

The insurance renewal had come through on 12th Oct. However the club has no trips until Frostbite. The renewal premium was £669.32. Following discussion it was agreed that club will leave till March then renegotiate.

Action: Assistant Treasurer to re-negotiate and pay the renewal premium in March.

8. SPOSC Website.

OP presented a written update from the Club web-master, Dusty Miller. The website had averaged 63 unique visitors and 280 page views per week. The subscription for the website was due and it was agreed to pay Dusty the amount claimed of £27.00.

Action: Treasurer to send DM a cheque for £27.00

There was also discussion regarding whether the Club should purchase its own domain name, but it was agreed to stay as we are.

9. SPOSC Sailing Calendar 2018:

OP presented a written update from AE, which contained responses from members re suggestions for the Club's 2018 sailing calendar. This commences with Frostbite which OP suggested should be held in April, and this was agreed.

Action: OP to plan the proposed 3-boat event in line with the skippers and 1st mates who had come forward, and including KC who is now available for the event. One boat may be a SunSail F40 in preparation for the UKFSC. The proposal to include a firm date for Frostbite on the calendar.

Action: OP to circulate the proposed calendar to members.

There was discussion regarding options for the Frostbite week. Two proposals were put forward:

1) The 2nd half of week being shorter than the 1st, with the Club charging members £25 per night (rather than per day as in the past), i.e 3 nights and 2 night

2). an alternative 7 day charter, (which it was accepted would be more affordable than the charges for a week and a weekend combined), and would provide an opportunity to do 2 x longer half weeks or a whole 7 days.

Action: OP to look at 'Survey Monkey' and asking members to vote according to their wishes on the issue.

It was also agreed that the program will also offer weekend sails especially for new members, but acknowledged that skippers would be required.

10. AGM

It was acknowledged that there was poor turn out at the last AGM. (AE had previously suggested the AGM should be as much a social event as a formal event, and the committee previously agreed to look at options at its last meeting in August). Following discussion the Committee agreed that this year's AGM will be as much a social event as a formal one. The business element will be kept brief and the only questions acknowledged will be those submitted in advance, which the committee will have agreed responses to and circulated to members. Following the 'business meeting' (election of

officers, financial reports etc), the event will also include the opportunity for attendees to sign on to crew lists for the sailing program, which will be opened at the event. The evening will then conclude with a social event including a buffet, (being clear that this may not be able to be funded from SPSA funds). The AGM will be brought back to a January date, and will be held at the Sussex Yacht Club, at Shoreham.

Action: OP to agree and circulate a date to Committee members.

Action: KC to draft an email to members (to be circulated to Committee members for comment). This will include comment re the format of the AGM, details of the sailing calendar (to include weekend sails as above), and an invitation to attend the AGM where crew lists for the sailing program will be opened.

11. Scuttlebutt

It was agreed that changes to the AGM format and the sailing calendar can go in Scuttlebutt, once agreed. (It was also acknowledged that 'articles' put in Scuttlebutt needs to be timely). Regarding write-ups for Club events, it was agreed that Skippers tasks for day need to include writing up the day for Scuttlebutt. (It can be a different person each day) A crew-member should also be tasked with putting daily entries together and sending the edited article to Terry in a timely way.

Action: This change to be implemented on Frostbite and shared between boats / crew-members.

12. AOB

There was no AOB

13. Date for next committee meeting

Action: OP to contact Committee members, and to arrange the next meeting in advance of the AGM.

The meeting ended at 2020 hours.

Actions		
No	Owner	Task
2	O Poplett	Draft and distribute a form of words regarding Charter Excess Liability
7	A Darling	Re-negotiate and pay the renewal premium in March.
8	A Evans	Send DM a cheque for £27.00
9	O Poplett	Plan proposed 3-boat Frostbite event in line with the skippers and 1st mates available.
9	O Poplett	Email AE's Sailing Program to KC.
9	O Poplett	Look at 'Survey Monkey' and asking members to vote according to their wishes on the format of the Frostbite event.
10	O Poplett	Agree and circulate a proposed date for the AGM to Committee members.
10	K Claxton	Draft an email to members (to be circulated to Committee members for comment), to include format of the AGM, sailing calendar (to include weekend sails), and an invitation to attend the AGM where crew lists will be opened.

11	O Poplett	Frostbite Crew tasks to include write-ups for Scuttlebutt, shared between boats / crew-members.
13	O Poplett	To arrange next Committee meeting in advance of the AGM.