



Sussex Police Offshore Sailing Club
Minutes of a Committee Meeting
Devils Dyke PH Brighton
1800 hours Monday 27th November 2017

1. Apologies received – Penny Furtado

The meeting was opened by Owen at 1840

2. Minutes of previous meeting 25th October 2017

The minutes were accepted

Actions arising from previous meeting:

Previous Actions		
No	Owner	Task
2	O Poplett	Draft and distribute a form of words regarding Charter Excess Liability - Complete
7	A Darling	Re-negotiate and pay the renewal premium in March – On-going.
8	A Evans	Send DM a cheque for £27.00 - Complete
9	O Poplett	Plan proposed 3-boat Frostbite event in line with the skippers and 1st mates available. – Agenda
9	O Poplett	Email AE's Sailing Program to KC - Complete.
9	O Poplett	Look at 'Survey Monkey' and asking members to vote according to their wishes on the format of the Frostbite event - Complete.
10	O Poplett	Agree and circulate a proposed date for the AGM to Committee members – Complete .
10	K Claxton	Draft an email to members (to be circulated to Committee members for comment), to include format of the AGM, sailing calendar (to include weekend sails), and an invitation to attend the AGM where crew lists will be opened – In progress – to be emailed as draft to committee members soon.
11	O Poplett	All skippers to include on Crew tasks to include write-ups for Scuttlebutt, shared between boats / crew-members. Agreed by committee - completed
13	O Poplett	To arrange next Committee meeting in advance of the AGM - Complete.

3. Commodores update – None this meeting

4. Secretaries update – None this meeting

5. Treasurers update

Club funds are healthy. Monies paid for 10 x retired members to D Gaylor at the SPA. The sum of £2230 is awaited from SPA.

Action – Alwyn to contact Dave Gaylor for an update.

6. Proposed rule changes

The Committee agreed the proposed rule changes as suggested by Alwyn and Owen. The Committee also agreed that the 'cap' as referenced within the rule change would be proposed to the AGM to be set at the rate of £100 per crew member

7. Events: PSUK Nationals 23 – 28th September 2018

Following discussion, the Committee agreed to add this event to the SPOSC sailing calendar for 2018.

Action - Owen to reply to the email from the PSUK, acknowledging the SPOSC interest, and also to add the event to the proposed sailing calendar

7. Events: Frostbite - Spring 2018

With regard to Frostbite, there was also a discussion regarding what the 'parts of a week' should look like for Frostbite. It was also acknowledged that regarding the email to skippers regarding a choice of dates for Frostbite (March or April), all the responses received so far had plumbed for the later April dates. The proposed plan for a 3-boat Frostbite event in line with the skippers and 1st mates available, (and possibly to include a 'race preparation boat', was agreed by the committee.

Action - Owen to draft the calendar to make 3 clear options available to members including a longer '2nd half of the week'.

8. AGM – Date

The date for the AGM is agreed to be Mon 12th Feb 2018 at 6.30 for 7pm start at Sussex Yacht Club Shoreham

9. AGM – Cost and cost to members

The Sussex Yacht Club is making a buffet available at the cost of £10.00 per person. After discussion it was agreed that this will be paid by the club, to fit in with the previously agreed aim of making the evening an attractive social event as well as a short business meeting. However it was agreed that SPOSC had income from members as well as from the SPA and it is to be clear that the buffet will be paid from 'other income', rather than SPA funds.

Action – Kevin's email to be finalised ASAP to include the above, the date as also agreed above, and also an RSVP request to assist with gauging numbers for the buffet.

It was also acknowledged that the officers posts up for re-election at the forth-coming AGM are those of:

- Assistant Treasurer (Anne Darling happy to continue if re-elected)
- Vice Commodore, (Alwyn Evans happy to continue if re-elected)
- Assistant Secretary (vacant position)

10. Scuttlebutt

The Committee agreed that it would be helpful to raise the profile of the forth-coming AGM and of club activities via Scuttlebutt. It was also discussed that (as previously agreed) the club needs to ensure that

write-ups for Scuttlebutt get completed and forwarded to Terry. This will be done by empowering Skippers to ensure that a daily write-up is completed as part of crewing tasks as allocated by the skipper, and that the skipper ensures that one crew-member will be charged with building the daily segments into an article and forwarding it to Terry for Scuttlebutt.

Action – Owen to speak to Terry Clothier re also using Kevin’s email (once agreed) as the basis for a longer article for Scuttlebutt. This could also be combined with a year-end item drafted by Terry, to include a section on raising the profile of the need for Scuttlebutt articles, and the agreed way that the club will ensure that write-ups for Scuttlebutt do get completed.

11. Survey Monkey

Owen reported that he has looked at survey monkey, which allows a 10 question survey to be sent to 100 people for free. He will now draft a survey using the SPOSC Hotmail account as a host.

Action – Owen to draft a survey and send draft to committee for comment.

Action - Kevin to collate answers via SPOSC Hotmail account, once survey is published to members.

12. AOB

There was no AOB

13. Date for next committee meeting

Members will be informed of the date of the next meeting tbc. The meeting concluded at 1950.

Concluding Actions		
No	Owner	Task
prev	A Darling	Re-negotiate and pay the renewal premium in March – On-going.
prev	K Claxton	Draft an email to members (to be circulated to Committee members for comment), to include format of the AGM, sailing calendar (to include weekend sails), and an invitation to attend the AGM where crew lists will be opened – Update : email to be finalised ASAP to include the above, the date as also agreed above, and also an RSVP request to assist with gauging numbers for the buffet. In progress
5	A Evans	Contact Dave Gaylor SPA for an update re monies due.
7	O Poplett	Reply to the email from the PSUK, acknowledging the SPOSC interest, and also to add the event to the proposed sailing calendar.
7	O Poplett	Draft the calendar to make 3 clear options available to members including a longer '2nd half of the week'.
10	O Poplett	Speak to T Clothier re also using Kevin’s email as the basis for longer article for Scuttlebutt, combined with a year-end item drafted by Terry, to include section on raising the profile of the need for Scuttlebutt articles, and the agreed way that the club will ensure that write-ups for Scuttlebutt do get completed.
11	O Poplett K Claxton	Draft survey and send draft to committee for comment. Collate survey answers via SPOSC Hotmail account, once survey is published.